LETTER OF AGREEMENT

between the

STATE OF ALASKA

and the

ALASKA STATE EMPLOYEES ASSOCIATION

representing the

GENERAL GOVERNMENT UNIT

Re: Complaint and Grievance Appeal procedures LOA 11-GG-173

It is agreed between the parties that the following terms and conditions of employment apply to all employees covered by the General Government agreement. No provision of the July 1, 2010 through June 30, 2013, master agreement not specifically referenced herein is modified by this agreement.

1. Article 15.01(F)(3) shall be amended to read:

Failing agreement, the appeal may be presented to the Commissioner of the Department of Administration with a courtesy copy to the general Labor Relations email account within fifteen (15) working days after the response from Step Two is due or received.

2. Article 16.01(I)(3) shall be amended to read:

Failing to settle the grievance at Step Two, the appeal will be submitted by the Union Representative in writing to the Commissioner of the Department of Administration with a courtesy copy to the general Labor Relations email account within fifteen (15) working days after the response from Step Two is due or received. The Commissioner of the Department of Administration shall respond in writing to the Union Representative within twenty (20) working days after receipt of the appeal.

FOR THE STATE OF ALASKA:	FOR ASEA/AFSCME, LOCAL 52:
Nicki Neal, Director Division of Personnel & Labor Relations Department of Administration	Jim Duncan Business Manager
U-28-1) Date	1/28/// Date